

## 2023 Fee schedule

### Tuition fees

We are committed to keeping the College an affordable, high quality, values based, Christian school. Our inclusive fees save families from having to pay for many other items and activities during the year.

Fees are charged on an annual basis and in advance of services being provided. Individual components of the fees are not listed or calculated separately. No refund is applicable where services are not used. Pro-rata fees apply for students commencing after the beginning of Term 1.

Year Level	Annual fee: First child	Annual fee: Second child (refer to sibling discount)	Third and subsequent children (refer to sibling discount)
Prep – Year 6	\$4,050	\$3,650	No charge
Year 7	\$5,080	\$4,480	No charge
Year 8 – Year 9	\$5,280	\$4,680	No charge
Year 10 – Year 12	\$6,010	\$5,410	No charge

#### What our tuition fees cover

- ✓ Compulsory excursions and incursions related to the College curriculum
- ✓ Year level camps (Years 7, 9, 11)
- ✓ Primary workbooks and resources
- ✓ Primary school exercise books
- ✓ Transport to/from sporting activities organised by the College
- ✓ Textbook loans  
*(provided the college retains the Secondary Textbook & Resource Allowance)*
- ✓ School student accident insurance (limited coverage policy)

#### Additional costs

- Laptop BYOD program (Years 6 to 12)
- School uniforms
- Bus transport between home and the College (if required)
- Personal stationery items (e.g., pencil case and contents, Secondary booklist items)
- Extra-curricular programs including recreational sport, arts and instrumental music lessons
- Additional consumables beyond what is regularly used in class for personal projects that students undertake and retain ownership of (e.g., large canvas for art)
- Courses delivered by external providers (e.g., Distance Education and TAFE)

#### Flexible payment options

- ✓ Upfront full payment in advance. Payment can be made by cash, credit/debit card or BPAY. A discount of \$150 per fee paying student will apply if paid by **23 January 2023**.
- ✓ Instalment plan by weekly or fortnightly deductions via direct debit from bank account, debit card or credit card
- ✓ Instalment plan by deductions from Centrelink benefits via Centrepay facility

Payment must be made in full, or a payment instalment plan commenced prior to educational service commencing.

#### Dependants of a person studying in Australia or students who are in Australia on a tourist/visitor visa (full fee-paying students)

This fee schedule is applicable to Australian and New Zealand citizens, permanent residents, and eligible visa holders. If the student is a dependant of a student studying in Australia (500 series visa) or is in Australia on a tourist or visitor visa (600 series), the student is not eligible for Government funding and will be classed as a full fee-paying student. Full fee-paying students are not eligible for any sibling discounts. Fees for full fee-paying students are available on request. The College is not accredited to accept international students.

# Fee policy

## Discounts explained

### Sibling discounts

Discounts apply if two or more siblings are enrolled at the College. For larger families, the third and subsequent children incur no additional school fees. The highest enrolment fee student, usually the oldest, is classed as the first child, regardless of the order of enrolment. The College understands that families come in all shapes and sizes. Families with shared custody or other arrangements or combinations may apply for a determination in terms of the sibling discount arrangement. The sibling discount is only available to Australian and New Zealand citizens, permanent residents, and eligible visa holders.

### Annual upfront payment discount of \$150 per fee paying student

A discount is available for families who pay their fees upfront for the year in one payment by the due date. Any outstanding amounts owing to the College must be finalised to be eligible for this discount.

## Enrolment confirmation deposit

If an offer of enrolment in Prep to Year 12 is made, a non-refundable enrolment confirmation deposit of \$150 (maximum \$300 per family when enrolling more than one student at the same time) is required to be paid when returning the signed enrolment contract. This amount will be fully credited against tuition fees after a qualifying period.

## Financial hardship concessions

Limited financial hardship concessions are available. Application for financial hardship concessions will require disclosure of certain family financial details, which will be retained in strict confidence by the College. This is a comprehensive process that follows qualifying guidelines. Concession applications are reviewed on an annual basis. Families receiving a hardship concession must enter into a direct debit payment instalments arrangement and are therefore ineligible for the upfront payment discount.

## School student accident insurance scheme

The College has taken out a limited coverage insurance policy to help cover the expenses involved when accidents happen. This policy covers students throughout the year while at school or on a school event. Please contact us for additional information.

## Voluntary tax-deductible building fund

An additional voluntary tax-deductible building fund exists for families wishing to further contribute towards the development of the College ministry. The *Building Fund* is fully tax deductible and all contributions to this fund will assist the College to continue to advance its facilities for the benefit of the students. Payments can be made to:

**Name:** Christian Community Ministries Ltd Building Fund  
**BSB:** 064-168 **Account:** 1108 6986  
**Reference:** Your Name

Please contact [ccmfinance@ccmschools.edu.au](mailto:ccmfinance@ccmschools.edu.au) to request a receipt following payment.

## Secondary textbook and resource allowance

The State Government provides the College with an allowance to offset the cost of textbooks, ICT items and other resources for secondary students, which the College purchases on the students' behalf. Families have the option of purchasing their own resources by requesting that the College Fees Advisor credit this allowance to their fee account. Families electing to do this will be obliged to purchase these resources at their own expense. Requests for an allowance credit must be received by no later than the end of November for existing students, or upon enrolment for new students. The allowance only covers a fraction of the full cost of these resources; therefore families do not generally find this option financially beneficial.

## Your undertakings are documented in the enrolment contract, these include:

- If electing to pay upfront, you agree to make your payment by the date advised on your fee statement or fee estimate. Otherwise, you need to establish an agreed scheduled direct debit or Centrepay facility.
- You agree to pay your fees on time or by instalments in accordance with the agreed scheduled direct debit plan or Centrepay arrangement.
- You agree to immediately pay the remainder of fees due for the academic year if you cancel the direct debit plan or Centrepay arrangement.
- You agree to contact the College as soon as possible (at least within a week) if for any reason you are unable to meet your responsibility to pay your fees.
- You agree to pay any expenses incurred in the recovery of any outstanding fees or other amounts owed by you to the College.
- If you are terminating the contract and do not provide us with ten school weeks' notice, you are required to pay 10 calendar weeks fees, as the College commits resources on the basis of confirmed enrolments.

## Issuing of accounts

The College issues a statement at the start of each year showing the fees owed for the full year. Regular statements are issued throughout the year showing all transactions made and the current balance of the account.

## Unpaid and overdue fee accounts

Should you experience difficulty with payment of College fees, you should discuss the matter with the College Fees Advisor as a matter of priority. We will endeavour to work with you to enter into mutually agreeable alternative arrangements.

If the school fees remain unpaid and no special arrangements have been made, the student's enrolment may be cancelled, and appropriate recovery action commenced. Once a debt is referred to a debt recovery agency, the College is unable to further discuss or make payment arrangements.